Course Document

Course title: Level 2 Diploma in Hairdressing
Course code: S0053

Duration:
- FT: 9 months, 5 days per week & 8 hours a day
- PT: 14 months, 5 days per week & 3 hours a day

Type: Full-time or part-time

Commencement date and end date: See course schedules http://www.spatec.com.sg/courseschedule.aspx

Proprietor of course, person conferring award and country established: ITEC (UK) DIPLOMA

Progress Pathway:
- Advance Certificate/other ITEC Diploma: Spa Treatments, Aromatherapy Massage, Reflexology, On site massage, Indian Head massage, Lymphatic Drainage, Sports Massage. Alternatively, they may apply for other Advanced Certificate/other ITEC Diploma L3, L4, L5 BTEC L5

Description of course and structure (number of modules, sequence, etc):
- Shampoo and Condition the Hair and Scalp
- Cut Women's Hair
- The Art of Dressing Hair
- Colour and Lighten Hair
- Client Consultation for Hair Services
- Follow Health and Safety Practice in the Salon
- Salon Reception Duties
- Display Stock to Promote Sales in a Salon
- Working in the Hair Industry

Content of modules / Learning outcomes:
- Learn different kinds of cutting, styling and treatments:
  - Efficient preparation of workplace.
  - Procedure & techniques on Hair cutting, styling, colouring & treatments.
  - Perform different Haircuts, hairstyles, colouring & massage treatments.
  - Common diseases & contraindications.
  - Client assessment & consultation.
  - Proper hygiene & professional image.
  - Records keeping.

Case studies & Creative Projects:
- 5 sets of case studies needed. Each client to be performed with different hairdressing services with outcomes recorded.
- Should include full consultation process, hairdressing services, contraindications & reactions, aftercare to include home advice.
## Course Document

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<tr>
<td>Course code:</td>
<td>S0053</td>
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<tr>
<td>Requirement for Industrial attachment (if any)</td>
<td>NO</td>
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| Admission requirements | ✓ 18 years old and above  
✓ Obtained at least a C6 at GCE N Levels in any three subjects or Equivalent  
✓ At least a C6 at GCE N Level English/Chinese or Equivalent |
| Manner of teaching | Lecture, Practical, Case Study |
| Attendance requirements | Student Pass holders: >90%  
Locals & Others: >75% |
| Manner of assessment | Case Study: Pass or Refer  
Theory: 60%  
Practical: 60% |
| Dates of examinations | See course schedules  
| Expected date of release of results of final exam | 60 days after the Theory exam |
| Graduation requirements | Student must submit 5 case studies and pass both theory and practical assessments |
| Expected date of conferment of award | 60 days after the Theory exam |
| Teacher-student ratio | Theory: 1:50  
Practical: 1:20 |
| Fees payable & components | • Course Fee: S$4900.00 (full amount)  
PIC claim available up to 40%  
• ITEC Examination fees: S$300  
• Materials fees#: Up to S$350.00  
• Medical Insurance: S$70.00 (only if applicable)  
• ITEC Examination Late Booking Fees: S$35.00 (only if applicable)  
• Re-taking Examination Fees: S$200.00 (only if applicable)  
• Result Appeal/Complaints Fees: S$110.00 (only if applicable)  
• Replacement of Student ID: S$5.00 (only if applicable)  
• Re-print of ITEC Certificate Fees: S$150.00 (only if applicable)  
• Course Fee Late Payment Fees (1%): S$18.00 (only if applicable)  
#Material fees include School uniform.  
Fees collection schedule | For cheque payments are payable to: SPATEC ACADEMY PTE LTD  
For escrow payments cheque payments are payable to: SPATEC ACADEMY PTE LTD – FPS ESCROW |
| Fee refund policy | Refer to Refund Policy |
| Additional Remarks (if any) | Refer to Refund Policy |
Level 2 Diploma in Hairdressing

Modules:

- Unit 315 - The Art of Dressing Hair
- Unit 600 - Follow Health and Safety Practice in The Salon
- Unit 601 - Client Consultation for Hair Services
- Unit 602 - Shampoo and Condition The Hair and Scalp
- Unit 603 - Cut Womens Hair
- Unit 605 - Colour and Lighten Hair
- Unit 606 - Provide Scalp Massage Services
- Unit 607 - Perm and Neutralise Hair
- Unit 608 - Style and Finish African Type Hair
- Unit 609 - Relax African Type Hair
- Unit 611 - Salon Reception Duties
- Unit 612 - Working in The Hair Industry
- Unit 629 - Working with Others in The Hair and Beauty Sector
- Unit 630 - Display Stock to Promote Sales in A Salon
- Unit 908 - Create an Image Based On A Theme Within The Hair and Beauty Industry