Course Document

Course title: Level 3 Diploma in Aromatherapy
Course code: S0009

Duration: Full Time: 4.5 months, 5 days per week & 8 hours a day
Part Time: 9.5 months, 5 days per week & 3 hours a day

Type: Full-time or part-time

Commencement date and end date: See course schedules http://www.spatec.com.sg/courseschedule.aspx

Proprietor of course, person conferring award and country established: ITEC (UK) DIPLOMA

Progress Pathway: Advance Certificate/other ITEC Diploma: Spa Treatments, Reflexology, On site massage, Indian Head massage, Lymphatic Drainage, Sports Massage, Alternatively, they may apply for other Advanced Certificate/other ITEC Diploma L3,L4,L5 BTEC L5

Description of course and structure (number of modules, sequence, etc): Aromatherapy

Aromatherapy:
- Student will have an understanding of the history, development, definition and Learn 40 kinds of essential oils
  - Common & botanical names
  - Method of extraction
  - Characteristics
  - Blending of essential oils
  - Chemical components
  - Effects of carrier oils
  - Therapeutic effects
  - Effects in all body systems
  - Correct storage
  - Method of application
  - Precaution

Requirement for Industrial attachment (if any): NO

Admission requirements:
- 18 years old and above
- Obtained at least a C6 at GCE N Levels in any three subjects or Equivalent
- At least a C6 at GCE N Level English/Chinese or Equivalent
## Course Document

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**Manner of teaching**  
Lecture, Practical, Case Study

**Attendance requirements**  
Student Pass holders: >90%  
Locals & Others: >75%

**Manner of assessment**  
Case Study: Pass or Refer  
Theory:  
- A & P 50%  
- Aroma therapy: 60%  
- Professional ethics: 60%  
Practical: 60%  
Refer to:  
http://www.itecworld.co.uk/

**Dates of examinations**  
See course schedules  

**Expected date of release of results of final exam**  
60 days after the Theory exam

**Graduation requirements**  
Student must submit 10 case studies and pass both theory and practical assessments

**Expected date of conferment of award**  
60 days after the Theory exam

**Teacher-student ratio**  
Theory: 1:50  
Practical: 1:20

- Course Fee: S$2400.00 (full amount)  
- PIC claim available up to 40%

**Fees payable & components**  
- ITEC Examination fees: S$300  
- Materials fees#: Above S$300  
- Medical Insurance: S$70.00 (only if applicable)  
- ITEC Examination Late Booking Fees: S$35.00 (only if applicable)  
- Re-taking Examination Fees: S$200.00 (only if applicable)  
- Result Appeal/Complaints Fees: S$110.00 (only if applicable)  
- Replacement of Student ID: S$5.00 (only if applicable)  
- Re-print of ITEC Certificate Fees: S$150.00 (only if applicable)  
- Course Fee Late Payment Fees (1%): S$18.00 (only if applicable)

#Material fees include School uniform.

**Fee collection schedule**  
For cheque payments are payable to: SPATEC ACADEMY PTE LTD  
For escrow payments cheque payments are payable to: SPATEC ACADEMY PTE LTD – FPS ESCROW

**Fee refund policy**  
Refer to Refund Policy

**Additional Remarks (if any)**  
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Level 3 Diploma in Aromatherapy
- Theory – Anatomy and Physiology in English Language
- Theory – Anatomy and Physiology in Chinese Language
- Practical in English Language
- Practical in Chinese Language