# Course Document

## Course title
Level 3 Diploma in Holistic Massage

## Course code
S0004

## Duration
Full Time: 4 months, 5 days per week & 4 hours a day  
Part Time: 7.5 months, 3 days per week & 3 hours a day

## Type
Full-time or part-time

## Commencement date and end date

## Proprietor of course, person conferring award and country established
ITEC (UK) DIPLOMA

## Progress Pathway:
Advance Certificate/other ITEC Diploma: Spa Treatments, Aromatherapy Massage, Reflexology, On site massage, Indian Head massage, Lymphatic Drainage, Sports Massage, Alternatively, they may apply for other Advanced Certificate/other ITEC Diploma L3, L4, L5

## Description of course and structure (number of modules, sequence, etc)
Anatomy & Physiology, Professional Conduct & Business Awareness, Holistic Massage

## Content of modules / Learning outcomes
### Holistic Massage:
- Draping procedures.
- Application of 5 different massage techniques to the different areas of the body.
- Precaution & contraindications to each massage techniques.
- After treatment follow up.
- Efficient preparation of workplace.
- Client assessment & consultation.
- Proper hygiene & professional image.
- Records keeping.

## Requirement for Industrial attachment (if any)
NO

## Admission requirements
- 16 years old and above  
- Obtained at least a C6 at GCE N Levels in any three subjects or Equivalent  
- At least a C6 at GCE N Level English/Chinese or Equivalent

## Manner of teaching
Lecture, Practical, Case Study

## Attendance requirements
Student Pass holders: >90%  
Locals & Others: >75%
## Course Document

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### Manner of assessment

<table>
<thead>
<tr>
<th>Case Study</th>
<th>Theory</th>
<th>Practical</th>
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<tbody>
<tr>
<td>: Pass or Refer</td>
<td>: A &amp; P: 50%, Beauty Specialists: 60%, Professional ethics: 60%</td>
<td>: 60%</td>
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Refer to:
http://www.itecworld.co.uk/

### Dates of examinations


### Expected date of release of results of final exam

60 days after the Theory exam

### Graduation requirements

Student must submit five case studies and pass both theory and practical assessments

### Expected date of conferment of award

60 days after the Theory exam

### Teacher-student ratio

<table>
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<tr>
<th>Theory</th>
<th>Practical</th>
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<tr>
<td>1:50</td>
<td>1:20</td>
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### Course Fee: S$1800.00 (full amount)

- SDF Funding is available for self-sponsored individual up to 75%
  * Terms and Conditions Apply AND subjected to WDA approval
- WTS - S$90.00 (Citizen 35 yrs old and above, salary below $1900)
- SkillsFuture Credit can be used on top of existing course subsidies
  * Applicable for Singaporeans age 25 and above
- PIC claim available up to 40%

### Fees payable & components

- ITEC Examination fees: S$300.00
- Materials fees#: Up to S$82.00
- Medical Insurance: S$70.00 *(only if applicable)*
- ITEC Examination Late Booking Fees: S$35.00 *(only if applicable)*
- Re-taking Examination Fees: S$200.00 *(only if applicable)*
- Result Appeal/Complaints Fees: S$110.00 *(only if applicable)*
- Replacement of Student ID: S$5.00 *(only if applicable)*
- Re-print of ITEC Certificate Fees: S$150.00 *(only if applicable)*
- Course Fee Late Payment Fees (1%): S$18.00 *(only if applicable)*

#Material fees include School uniform

### Fee refund policy

Refer to Refund Policy

### Additional Remarks (if any)

- For cheque payments are payable to: SPATEC ACADEMY PTE LTD
- For escrow payments cheque payments are payable to: SPATEC ACADEMY PTE LTD – FPS ESCROW
Level 3 Diploma in Holistic Massage

Modules:

- Unit 1 Anatomy and Physiology (Unit 30-40)
- Unit 2 Holistic Massage
- Unit 22 Professional Conduct and Business Awareness